

Supervising Neuropsychologist **Canadian Consortium on Neurodegeneration in Aging**

The Canadian Consortium on Neurodegeneration in Aging (CCNA), located in the RRI, was established in 2014 through a grant from the Canadian Institutes of Health Research in partnership with non-profit, pharma, provincial and private funding partners with the goal of catalyzing collaborative research in dementia within Canada. The scientific director of CCNA is seeking a dynamic, motivated and highly organized neuropsychologist to supervise CTU, a large multisite clinical research project. The Canadian Therapeutic Platform Trial for Multidomain Interventions to Prevent Dementia (CAN Thumbs Up, or CTU), is a comprehensive and innovative program aimed to a) develop, pilot, implement and evaluate an interactive and compelling online educational intervention, called the Brain Health Support Program (BHSP), with potential to positively influence lifestyle risk factors and scale-up to reach the broader Canadian public; b) enroll and retain a community-dwelling Platform Trial Cohort (PTC) of individuals at risk of dementia; and c) support an open platform trial to test a variety of multidomain interventions that might further benefit individuals at risk of dementia. Primary responsibilities include development of training procedures and materials, conducting rater training sessions and overseeing the certification process for cognitive raters. The Supervising Neuropsychologist will also serve as the point of contact for study site questions concerning the standardization, administration and scoring of cognitive assessments throughout the study. Bilingual candidates with experience in dementia research or a related field will be given preference and are encouraged to apply.

Responsibilities include but are not limited to:

- Oversee the development, implementation and maintenance of the training and certification of site raters to administer cognitive assessments
- Develop and provide approval for rater training materials including Manual of Procedures, training videos and written instructions before the beginning of the study and as well as any necessary revisions on an ongoing basis
- Create SOP's for rater training, certification, and quality assurance/ monitoring of cognitive data in collaboration with Project leadership and coordination team; adjust as needed
- Lead cognitive rater training sessions at investigator meetings
- Conduct remote observations of practice administrations of cognitive tests and provide detailed feedback to site raters
- Review and provide feedback to site raters on scoring of practice administration
- Administer rater training certifications and conduct re-evaluations as necessary
- Participate in ongoing monitoring and Quality Assurance of cognitive data including developing a monitoring plan and supervising personnel responsible for cognitive data monitoring
- Ensure that the monitoring plan for cognitive data is adhered to
- Act as primary contact for questions and issues from site investigators, raters and study teams as it pertains to cognitive assessments
- Assist in the analyses and resolution of study specific issues pertaining to cognitive assessments

- Provide routine reports to CTU leadership and partners on progress as needed
- Collect and retain all study essential documents in compliance with GCP/ICH on clinical trial documentation and record retention guidelines

Qualifications:

- Doctorate Degree in neuropsychology from an institution approved by the College of Psychologists
- Active registration with a provincial College of Psychologists or equivalent organization within practice location
- French (along with English) language fluency is highly preferred
- Knowledge of the dementia research area is a strong asset.
- Maintenance of individual professional insurance preferred
- 2 years' experience post PhD is preferred, but not required
- Strong skills in both verbal and written communication
- Outgoing, excellent interpersonal skills
- Ability to work independently and take initiative, set priorities, time-manage, and resolve problems in a fast-paced environment
- Experience working in an interdisciplinary setting

Starting date: October 2021

Contract: The study funded until March 2024

Position type: Part-time (7-14 hours/week)

Salary: Commensurate with experience and qualifications

Please submit your application and cover letter to:

Senny Chan at schan2@research.baycrest.org