



Publications and Data Access Committee Policy

Summary of Process



Manuscript Publication



Lead author submits a plain language summary and draft of manuscript to PDAC via form on [CCNA website](#)

- *At least four weeks prior to intended date of submission to journal*

PDAC reviews manuscript/approves submission to journal

- *Within three weeks of submission to CCNA Central*
- *CCNA Central informs author of PDAC decision*

When manuscript is accepted by journal, lead author sends final version PDF to CCNA Central
Emma.Lanza@ladydavis.ca

- *CCNA Central updates publications lists and places the plain language summary, abstract, and publication details on the CCNA website.*

Publication will be Open Access within 12 months of publication

- *As per CIHR policy: <https://cihr-irsc.gc.ca/e/32005.html>*

Manuscript submissions



All CCNA related and acknowledged manuscripts must be reviewed by the PDAC *prior* to submission

What PDAC checks for:

- Women, Sex, Gender and Dementia (WSGD) considerations (section 3.4 of the policy)
- Inclusion of a plain language summary (section 3.5)
- Proper acknowledgement of CCNA (section 9)
- Citation of relevant papers as required (section 9)
- Inclusion of a statement of ethical approval (section 9.3)
- Compliance with other PDA requirements
 - E.g. overlap with other declared CCNA studies, fair representation of CCNA and of the contribution of investigators, etc.

Note: Turnaround time is approximately three-weeks so keep that timeline in mind when planning

Acknowledgements



CCNA is not a funding organization, and statements such as “This project was funded by CCNA...” should be avoided

Funding of CCNA by CIHR and other funding partners must be acknowledged.

Exact wording may vary depending on the journals and the type of publication, but a default statement is:

Name X is a member of Team (or Platform or Cross-cutting Program) which is a part of the Canadian Consortium on Neurodegeneration in Aging (CCNA). The Canadian Consortium on Neurodegeneration in Aging is supported by a grant from the Canadian Institutes of Health Research with funding from several partners.

Submission Checklist



1. Complete PDAC form on [CCNA's website](#)
2. A 300 word (max) plain language summary (imagine the readers are people with lived experience of dementia)
3. Your manuscript (in Word format)



Partial data from the Comprehensive Assessment of Neurodegeneration and Dementia (COMPASS-ND) is now available to CCNA researchers.

To obtain access, you must first detail your proposed project in the Data Access Request Form*, available on LORIS <https://ccna.loris.ca/>

CAN-THUMBS UP Data Access



To request data access from the Canadian Therapeutic Platform Trial for Multidomain Interventions to Prevent Dementia (CAN-THUMBS UP): Brain Health Support Program Intervention, please contact
CCNA Central: ccna.admin@ladydavis.ca

Contact Information



Please direct all questions to Emma Lanza, Network Coordinator:
emma.lanza@ladydavis.ca